



SMART COOKIE
Student / Teacher Rewards Program



Implementation Manual for

AICTE

360 Degree

Feedback Capture

and Reporting

System

Overview

ProtsahanBharati/Smart Cookie is a Student-Teacher reward platform where students from colleges are rewarded for performing well in any day-to-day activity by their Teachers. Primarily, it is an effort to make the whole process of education more fun, interactive and most importantly, 'Rewarding' because a person who feels appreciated will always do more than what is expected.

Currently in association with AICTE we are implementing the 360 Degree Feedback for Teachers as part of their requirement for the 7th pay commission.

The 360-Degree Feedback is based on the following parameters.

- a. Teaching Process (Max 25 Points)*
- b. Students' Feedback (Max 25 Points)*
- c. Departmental Activities (Max 20 Points)*
- d. Institute Activities (Max 10 Points)*
- e. ACR (Max 10 Points)*
- f. Contribution to Society (Max 10 Points)*

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Section -A

Data Requirement & Implementation Process

Data Requirement

To enable this feedback, we would require the data listed below.

The Data is categorized into 4 Different Categories.

1. Organization Data
 - a. Departments
 - b. Course Level
 - c. Degree
 - d. Branch
 - e. Class
 - f. Division
2. Entities / Masters
 - a. Students
 - b. Teachers
 - c. Subject
 - d. Semester
 - e. Activity
3. Mapping Data
 - a. Teacher – Subject
 - b. Student – Subject
 - c. Student – Semester
4. Time Capsule Data
 - a. Academic Year
 - b. Branch – Subject – Division – Year

Implementation Steps

Login Details

1. Email ID registered with AICTE for all correspondence
2. School ID / Institute ID is the AICTE Permanent ID
3. Initial Password is the AICTE Permanent ID

Once you enter the password, you will be required to accept the standard terms and conditions after which the person logging in would have to change the password on first login.

Section-B

General Guidelines to fill the Standard Data Formats

Guidelines to fill Standard Data Input Formats

After Creating the new updated password, the School Admin can login and Upload Data after creating the data files as specified in the files attached formats in the given order.

1. Course Level
2. Degree
3. Department
4. Branch
5. Class
6. Division
7. Subject
8. Academic Year
9. Semester
10. Teacher
11. Teacher Subject
12. Branch-Subject-Division-Year
13. Class Subject
14. Student
15. Student Semester
16. Student Subject
17. Parent

Please Double Click on the Excel Icon to Open the Required Files

1. Course Level

This is the streams taught at the school / college. This would be

- a. UG – Under Graduation
- b. PG – Post Graduation
- c. PhD
- d. Diploma
- e. Etc...



CourseLevel.csv

Description of Fields.

a. SchoolID

AICTE Permanent ID provided by AICTE

b. ExtCourseLevelID

If you have deployed an internal computerized system at your school / college you can provide this Internal CourseLevelID if any.

c. CourseLevel

As described you need to enter the relevant course levels taught at the school / college.

SchoolID*	ExtCourseLevelID*	CourseLevel*
1-441962951	1	Diploma
1-441962951	2	UG
1-441962951	3	PG
1-441962951	4	Doctorate

** ExtCourseLevelID should not be same for different fields.

2. Degree

This is where we define the different degrees offered in the school / college like.

- a. B.A.
- b. B.Com.
- c. B.Tech
- d. B.E.
- e. M.A.
- f. M.Com.
- g. M.Tech.
- h. ME
- i. Etc...



DegreeMaster.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE
- b. DegreeID
If you have deployed an internal computerized system at your school / college you can provide this Internal DegreeID if any.
- c. DegreeName
Full Description of Degree as explained
- d. DegreeCode
Short Name of the Degree's offered
- e. CourseLevel
As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc.

SchoolID*	DegreeID*	DegreeName*	DegreeCode*	CourseLevel*
1-441962951	1	Diploma Engineering	DE	Diploma
1-441962951	2	Bachelor of Engineering	BE	UG
1-441962951	3	Master of Engineering	ME	PG

1-441962951	4	Doctor of Philosophy	P.hd.	Doctorate
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3. Departments



Department.csv

Description of Fields

- a. **SchoolID**
AICTE Permanent ID provided by AICTE
- b. **DepartmentCode**
Short Name / Code of the Department.
- c. **DepartmentName**
Name of the Department
- d. **DepartmentID**
If you have deployed an internal computerized system at your school / college you can provide this Internal DepartmentID if any.
- e. **EstablishmentYear**
Year in which this department began in your school / college.
- f. **PhoneNo**
Phone Number of this department.
- g. **FaxNo**
Fax number of this department.
- h. **EmailID**
Email ID of this department.
- i. **IsEnabled**
If this department is currently active in the system then isEnabled is True else you need to set it to False.

SchoolID*	DepartmentCode *	DepartmentName*	DepartmentID*	EstablishmentYear	PhoneNo	FaxNo	EmailID	IsEnabled
1-441962951	CSE	Computer Engineering	1	2007	2164271462		computer.dte@gmail.com	1
1-441962951	CIL	Civil Engineering	2	2007	2164271462		civil.dte@gmail.com	1
1-441962951	ELE	Electronics	3	2007	2164271462		electronics.dte@gmail.com	1

**** DepartmentCode and DepartmentIDentry should not be same into template**

4. Branch

This is the sub division of the department.



BranchMaster.csv

Description of Fields

a. SchoolID

AICTE Permanent ID provided by AICTE

b. BranchID

If you have deployed an internal computerized system at your school / college you can provide this Internal BranchID if any.

c. BranchName

Name of Branch

d. Specialization

Specialization taught at this Branch.

e. Duration

The Duration in terms of years that the degree offered at this Branch.

f. IsEnabled

If this Branch is currently active in the system, then IsEnabled is True else you need to set it to False.

g. DepartmentName

Name of the Department where this branch is part of.

h. CourseLevel

As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc.

SchoolID*	BranchID*	Branch*	Specialization	Duration	IsEnabled	DepartmentName	CourseLevel
1-441962951	1	Digital Communication	Digital Communication	3	1	Electronics	UG
1-441962951	2	VLSI and Embedded	Digital Communication	3	1	Electronics	UG

DepartmentName :- Enter Same name Department name entered into Department File. (File No. 1)

CourseName :- Enter Same course level entered into Course Level File. (File No. 2)

5. Class

This is where we define the Class as F.Y. B.Tech, S.Y. B.Tech, etc.



Class.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE
- b. Class
List of Class at the school / college like
 1. F.Y. B.Com
 2. S.Y. B.Com
 3. T.Y. B.Com
 4. F.Y. B.Tech
 5. S.Y. B.Tech
 6. T.Y. B.Tech
 7. Etc.
- c. ClassID
If you have deployed an internal computerized system at your school / college you can provide this Internal BranchID if any.
- d. CourseLevel
As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc.

SchoolID*	Class*	ClassID*	CourseLevel
1-441962951	F.Y. B.Tech	1	UG
1-441962951	S.Y. B.Tech	2	UG
1-441962951	F.Y. M.Tech	3	PG
1-441962951	S.Y. M.Tech	4	PG

ClassID :- 1) Should be Numeric.

2) Value should not be same. Keep same sequence 1-2-3-4.

6. Division

This is where we define the divisions of the School / College like Division A, B, C or Division 1,2,3 etc.



DivisionMaster.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE
- b. DivisionID
If you have deployed an internal computerized system at your school / college you can provide this Internal ID if any.
- c. Division
As in definition this is the list of Divisions in the School / College.

SchoolID*	DivisionID*	Division*
1-441962951	1	Div A
1-441962951	2	Div B
1-441962951	3	Div C
1-441962951	4	Div D

DivisionID:- 1) Should be Numeric.

2) Value should not be same. Keep same sequence 1-2-3-4.

7. Subject

List courses offered at the School / College.



Subject.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. SubjectID
If you have deployed an internal computerized system at your school / college you can provide this Internal ID if any.
- c. SubjectCode
Code defined for the Subject
- d. Subject
Name of the Subject
- e. SubjectType
Type of subject like Theory / Lab
- f. SubjectShortName
Short Name for the Subject
- g. SubjectCredit
Total Marks / Credits for the Subject.

SchoolID*	SubjectID*	SubjectCode*	Subject*	SubjectType	SubjectShortName	SubjectCredit
1-441962951	22211	22211	Database management	Theory	DMS	6
1-441962951	22518	22518	Software Testing	Theory	STE	5
1-441962951	22519	22519	Steel Design	Theory	SST	5
1-441962951	22520	22520	Concrete Structures	Theory	CNS	6

8. Academic Year



AcademicYear.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. YearID
If you have deployed an internal computerized system at your school / college you can provide this Internal ID if any.
- c. AcademicYear
List of Academic Years offered at the School / College like 2014-15, 2015-16, 2016-17 etc.
- d. Year
This is the beginning year i.e 2014, 2015, 2016 etc.
- e. IsEnabled
This is the current year that is in operation like 2016 will be set to True all others will be set to False.

SchoolID*	YearID*	AcademicYear*	Year*	IsEnabled
1-441962951	15	2015-2016	2015	0
1-441962951	16	2016-2017	2016	0
1-441962951	17	2017-2018	2017	0
1-441962951	18	2018-2019	2018	1
1-441962951	19	2019-2020	2019	0

9. Semester



SemesterMaster.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. BranchID
If you have deployed an internal computerized system at your school / college you can provide this Internal ID if any.
- c. SemesterID
If you have deployed an internal computerized system at your school / college you can provide this Internal ID if any.
- d. SemesterName
This is where the semester names like Semester 1, Semester 2 etc. are defined.
- e. SemesterCredit
Sum of Marks/Credits of the course / subjects conducted in that semester.
- f. IsRegularSemester
If the semester is applicable to every student then IsRegularSemester is set to True and if it is an optional semester applicable to selected students then it is set to False.
- g. BranchName
Branch where this semester is applicable, if you have defined Branch ID then this is optional
- h. DepartmentName
Department where this semester is applicable, if you have defined Branch ID then this is optional.
- i. DepartmentID
- j. If Branch ID or Semester ID is defined then this is optional else you would need to enter the Department ID as defined in the Department list.
- k. CourseLevel

As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc., if you have defined Branch ID then this is optional

l. Class

Class where semester is applicable.

m. IsEnabled

If this is the current semester of that Class / Branch / Department then IsEnabled set to True and all other semesters for that Class / Branch / Department need to be set to False.

SchoolID*	BranchID*	SemesterID*	SemesterName*	SemesterCredit	IsRegularSemester	BranchName	DepartmentName	DepartmentID	CourseLevel	Class	IsEnabled
1-441962951	1	1	Semester 1	5	1	Digital Communication	Electronics	3	UG – Under Graduation	F.Y. Electronics	1

10. Teachers / Employees



Teacher.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. EmployeeRegCode
Teacher Code by which they would be unique to the system.
- c. EmployeeName
Name of the Teacher
- d. Mobile
Phone Number of the Teacher
- e. DeptName Name of the Department
Internal Department name where the Teacher is attached to.
- f. DeptID
Internal Department name where the Teacher is attached to.
- g. Gender
Gender of the Teacher, Male / Female
- h. EmailID
Email ID of the Teacher which will be used for login into the system.
- i. Country.
- j. City
- k. PermanentAddress
- l. DOB
Date of birth of teacher.
- m. IntEmail
Internal Email used by the School / College, this is optional

- n. PhoneNo
- o. AppointmentDate
- p. EmployeeType

Teaching Staff is identified as 133 or 134 ,135 identified by HOD and 137 identified by Principaland non-teaching staff is identified by any other ID.

School ID*	EmployeeRegCode*	EmployeeName*	Mobil e	Dept Name*	Dept ID	Gender	EmailID*	Country	City	DOB	PermanentAddress	IntEmail	PhoneNo*	AppointmentDate	EmployeeType
1-441962951	1-3182333167	RahulMundhe	8805080100	Engineering	1	M	rahul.mundhe@gpk.ac.in	India	Karad	02-07-1983	Barshi, Solapur	gpkarad.dte@gmail.com	2164271462	07-12-2011	133
1-441962951	1-1531442989	RamShinde	9422914935	Engineering	1	M	rgsgpk@gmail.com	India	Karad	02-07-1983	Chikhali, Buldhana	gpkarad.dte@gmail.com	2164271462	16-01-2012	133
1-441962951	1-3180918678	ShivajiSakhalkar	8308215125	Engineering	1	M	sakhalkarshivaji@gmail.com	India	Karad	12-07-1983	SHEGAON ROAD AMARAVATI	gpkarad.dte@gmail.com	2164271462	09-12-1985	135
1-441962951	1-3194557933	VitthalBandal	9421017462	Engineering	1	M	vitthalsbandal@gmail.com	India	Karad	02-07-1983	Aundh, Pune	gpkarad.dte@gmail.com	2164271462	08-07-2016	137
1-441962951	1-2708794601	LalitaKorade	9766927023	Engineering	1	M	lalita.korade@gpk.ac.in	India	Karad	02-07-1983	Baner, Pune	gpkarad.dte@gmail.com	2164271462	01-08-2015	135

11. Teacher – Subject



TeacherSubject.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. TeacherID
Unique ID of the Teacher as defined in the Teacher List.
- c. SubjectID
Subject ID as defined in the Subject List that this teacher teaches.
- d. SubjectCode
If Subject ID is defined, then this is optional else you would need to enter the Subject Code as defined in the Subject List.
- e. SubjectName
If Subject ID is defined, then this is optional else you would need to enter the Subject Name as defined in the Subject List.
- f. YearID
Year ID as defined in the Academic Year list.
- g. DivisionID
As defined in the Division List.
- h. Division
If Division ID is defined, then this is optional else you would need to enter the Division as defined in the Division list.

- i. SemesterID
As defined in the Semester List.
- j. Semester
If Semester ID is defined, then this is optional else you would need to enter the Semester as defined in the Semester list.
- k. BranchID
If Semester ID is defined, then this is optional else you would need to enter the Branch ID as defined in the Branch list.
- l. BranchName
If Branch ID or Semester ID is defined, then this is optional else you would need to enter the Branch name as defined in the Branch list.
- m. DepartmentID
If Branch ID or Semester ID is defined, then this is optional else you would need to enter the Department ID as defined in the Department list.
- n. DepartmentName
If Branch ID or Semester ID or Department ID is defined, then this is optional else you would need to enter the Department Name as defined in the Department list.
- o. CourseLevel
As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc., if you have defined Branch ID then this is optional
- p. AcademicYear
As defined in the Academic Year List.

SchoolID*	TeacherID	SubjectID*	Subject Code*	SubjectName*	YearID*	DivisionID*	Division
1-441962951	1212	125	MAT	Maths	19	1	A

SemesterID*	Semester	BranchID*	Branch	DepartmentID*	Department	Course Level	AcademicYear
2	II	5	Electronics	1	Electronics	UG	2018-19

12. Branch – Subject – Year – Division



Branch_Subject_Division_Year.csv

13.Student



Student.csv

- a. SchoolID
AICTE Permanent ID provided by AICTE
- b. StudentPRN
Student PRN provided by University or Internal Student id
- c. StudentName
Full Name of Student
- d. PhoneNo
Phone number of student
- e. BranchName
Branch where this semester is applicable, if you have defined Branch ID then this is optional
- f. YearID
Current Academic Year Id
- g. Gender
Gender of Student
- h. EmailID
Student Email id
- i. Country
Country of Student.
- j. FatherName
Student Father Name
- k. DOB
Student Birth of date.
- l. Class
Student class
- m. PermanentAddress
Student Permanent address
- n. City
Student city
- o. TemporaryAddress
Temporary address of student.
- p. PermanentVillage
- q. PermanentTaluka
- r. PermanentDistrict
- s. PermanentPincode
- t. InternalEmailID
- u. Specialization
Student Specialization
- v. CourseLevel
As earlier defined in the Course upload, you need to mention the course level, UG, PG, PhD, Diploma, etc., if you have defined Branch ID then this is optional

- w. AcademicYear
Current academic Year
- x. Department
Department where this semester is applicable, if you have defined Branch ID then this is optional.
- y. In Phone Number/ email one is required

SchoolID*	StudentPRN*	StudentName*	PhoneNo*	BranchName	Year ID	Gender	EmailID*	Country	FatherName	DOB	Class
1-441962951	1800100016	JagdaleSonali Shankar	9423457810	Electronics	18	Female	sonali@gmail.com	India	Shankar	01-06-2002	F.Y. Electronics
1-441962951	1800100225	GhadageHaridasdat tartra	9423703018	Electronics	18	Male	Hari@yahoo.com	India	D	21-07-2001	F.Y. Electronics
1-441962951	1800100129	PatilSanika Sanjay	9987654321	Electronics	18	Female	sanika@gmail.com	India	Sanjay	02-06-2002	F.Y. Electronics
1-441962951	1800100210	Suryavanshi Aditya Ramesh	9827503010	Electronics	18	Male	aditya@gmail.com	India	Ramesh	03-04-2001	F.Y. Electronics

PermanentAddress	City	TemporaryAddress	PermanentVillage	PermanentTaluka	PermanentDistrict	PermanentPincode	InternalEmailID	Specialization	CourseLevel	AcademicYear	Department
Kolhapur	Ichalkaranji	Karad	Ichalkaranji	Hatkanan gale	Kolhapur	416115	sonali@gmail.com	Electronics	UG – Under Graduation	2019	Electronics
Solapur	Solapur	Karad	Solapur	North Solapur	Solapur	416789	hari@yahoo.com	Electronics	UG – Under Graduation	2019	Electronics
Sangli	Tasgaon	Karad	Tasgaon	Tasgaon	Sangli	410125	sanika@gmail.com	Electronics	UG – Under Graduation	2019	Electronics

14.Student – Semester



StudentSemester.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. StudentID
As defined in the Student List.
- c. SemesterID
As defined in the Semester List
- d. SemesterName
If Semester ID is defined then this is optional else you would need to enter the Semester as defined in the Semester list.
- e. YearID
Year ID as defined in the Academic Year list.
- f. AcademicYear
If YearID is defined then it is optional else as defined in the Academic Year List.
- g. DivisionID
As defined in the Division List.
- h. Division
If DivisionID is defined then optional else as defined in the Division List.
- i. BranchID
As defined in the Branch List.
- j. BranchName
If BranchID is defined then optional else as defined in the Branch List.
- k. Specialization
If BranchID is defined then optional else as defined in the Branch List.
- l. DepartmentID
If BranchID is defined then optional else as defined in the Branch List or Department List.
- m. Department
If BranchID / Department ID is defined then optional else as defined in the Branch List or Department List.
- n. CourseLevelID
If BranchID / Department ID is defined then optional else as defined in the Branch List or Department List.
- o. CourseLevel
If BranchID / Department ID / CourseLevelID is defined then optional else as defined in the Branch List or Department List or Course List.
- p. IsCurrentSemester
If this is the Current Semester then it is set to True else to False

SchoolID*	StudentID*	SemesterID*	SemesterName	YearID*	AcademicYear	ExtDivisionID*	Division
1-441962951	102030	II	S.Y.	19	2019-20	1	A

BranchID*	Branch	Specialization	DepartmentID*	Department	CourseLevelID*	CourseLevel	IsCurrentSemester
1	Electronics	Electronics	1	Electronics	1	UG	Yes

15.Student – Subject



StudentSubject.csv

Description of Fields

- a. SchoolID
AICTE Permanent ID provided by AICTE.
- b. StudentID
Enter Student id provided to student.
- c. SubjectCode
If Subject ID is defined then this is optional else, you would need to enter the Subject Code as defined in the Subject List.
- d. SemesterID
As defined in the Semester List.
- e. BranchID
As defined in the Branch List.
- f. SubjectID
Subject ID as defined in the Subject List that the student learns.
- g. YearID
Year ID as defined in the Academic Year list.
- h. DivisionID
As defined in the Division List.
- i. SubjectName
If Subject ID is defined, then this is optional else you would need to enter the Subject Name as defined in the Subject List.
- j. Division
If DivisionID is defined, then optional else as defined in the Division List.
- k. Semester
If Semester ID is defined, then this is optional else you would need to enter the Semester as defined in the Semester list.
- l. Branch
If BranchID is defined, then optional else as defined in the Branch List.
- m. Department
If BranchID / Department ID is defined, then optional else as defined in the Branch List or Department List.
- n. CourseLevel
If BranchID / Department ID / CourseLevelID is defined, then optional else as defined in the Branch List or Department List or Course List.
- o. AcademicYear
If YearID is defined, then it is optional else as defined in the Academic Year List.
- p. TeacherID

As defined in the Teacher List.

SchoolID*	StudentID*	SubjectCode	SemesterID*	BranchID*
1-441962951	102030	MAT	1	1

SubjectID*	YearID	DivisionID	SubjectName	Division
123	19	1	Maths	A

Semester	Branch	Department	CourseLevel	AcademicYear	TeacherID*
II	Electronics	Electronics	UG	2019-20	105070

Section-C

Guideline to Upload

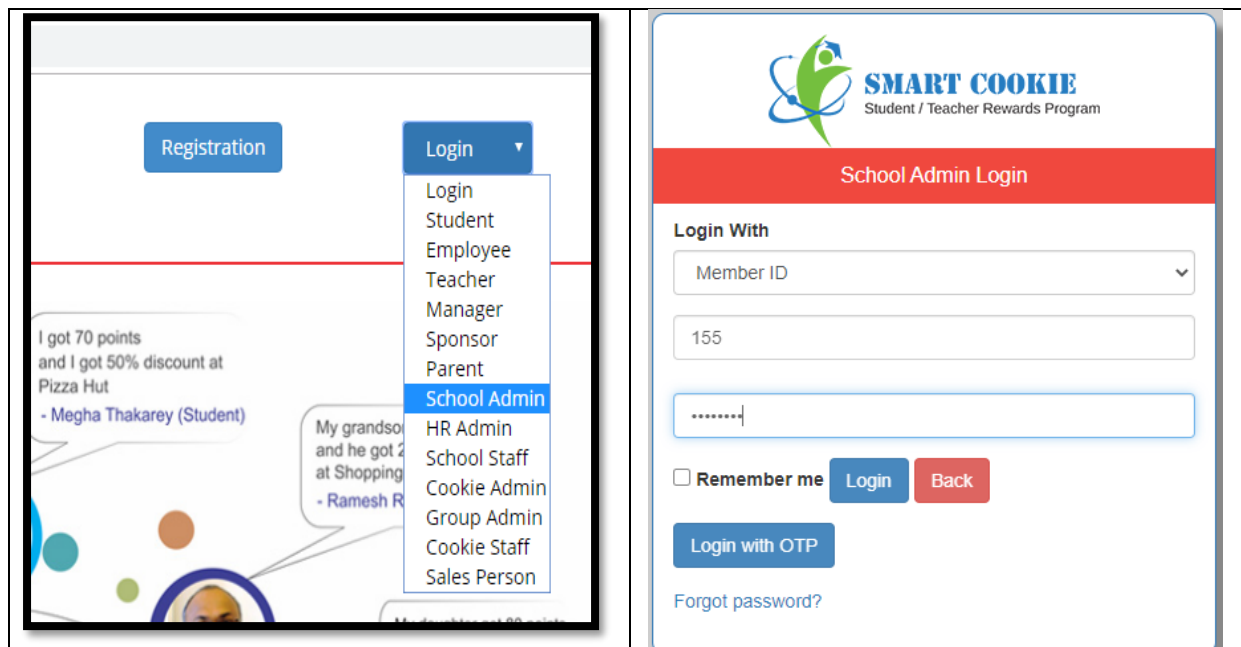
Filled Template

Guidelines to upload Filled data templates

1. Enter URL <https://smartcookie.in>
2. Click on 'Login' drop-down and select "School Admin".
3. You can login with (Email, Phone Number).
4. After successfully logged in, **School Admin** 'Dashboard' will appear.
5. Now, click on 'Upload Panel' option from the Dashboard.
6. Now, you have to fill out some options which are as follows:
 - i. On the right side you will see the option 'Download Format' Now, choose the appropriate option from the dropdown list and click on 'Download Format' button for downloading the format for the same.
 - ii. To see the downloaded, excel file: On the right side a popup will blink, click on the popup and then choose "Always allow pop-ups" option.
 - iii. Now, open the excel sheet and fill in all the details. Save the file.

- iv. Now, go back to the 'Upload Panel', fill in the required details like, 'Uploaded By'(Your Name), Select the dropdown option for which you want to Upload.
- v. Choose the Excel sheet in which you have saved the changes.
- vi. Click on 'Upload' button.
- vii. Now, go to 'Batch Upload Status' option on right side of the 'Upload Panel' page.
- viii. Click on 'Scan' button. Now, the in the Status column, you will see whether the file was successfully inserted.
- ix. Now, go back to 'Batch Upload Status' and click on 'Process' button.
- x. Now, 'Batch Master' window will open, from the drop down list select the excel sheet which you uploaded.
- xi. Now, 'Batch Master' window is displayed which will show that your excel file was successfully uploaded.

Below is example for Login with Email Id....



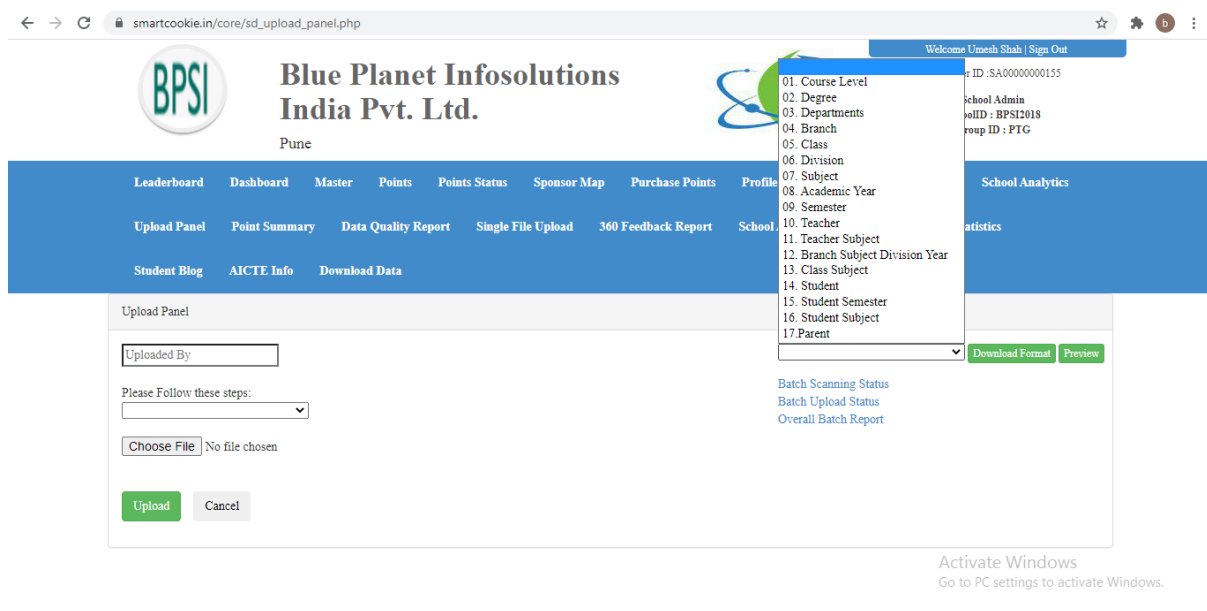
(Fig 1:- Login Option for School Admin)

7. After Successfully login click on 'Upload Panel ' functionality



(Fig 2:- Dashboard for School Admin)

8. After that click on Drop-Down and select file and click on 'Download Format' button. From this option School Admin can download blank (.CSV formats) in which School Admin can fill data for respective school and then upload it using Upload Panel Option.

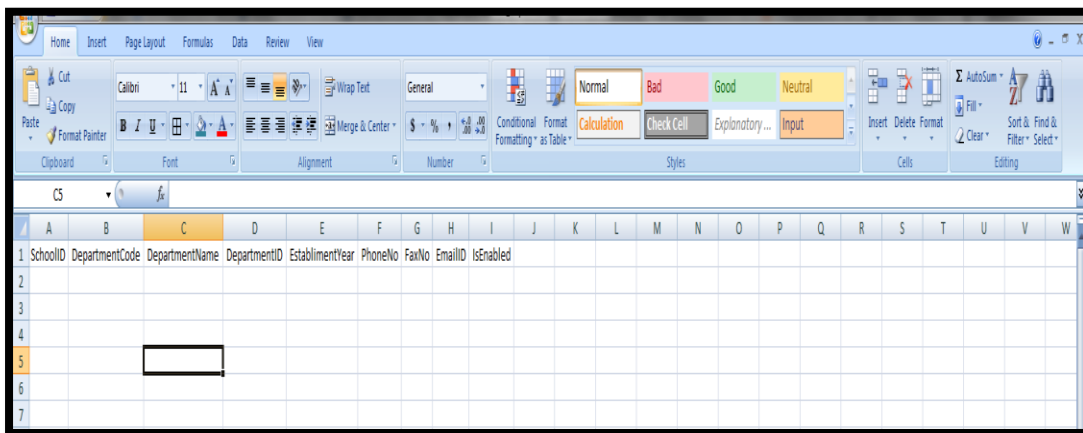


(Fig 3:- Upload Panel - Download Format to Upload Master data for School)

9. Selected file format will be downloaded and after that enter data of all fields. Sequence for upload must be as follows.

Master Option
1. Course Level
2. Degree
3. Department
4. Branch
5. Class
6. Division
7. Subject
8. Academic Year
9. Semester
10. Teacher
11. Teacher Subject
12. Branch Subject Division Year
13. Class Subject
14. Student
15. Student Semester
16. Student Subject
17. Parent

Below is example for 1) Department Master.
Fill data for school and prepare it for upload.

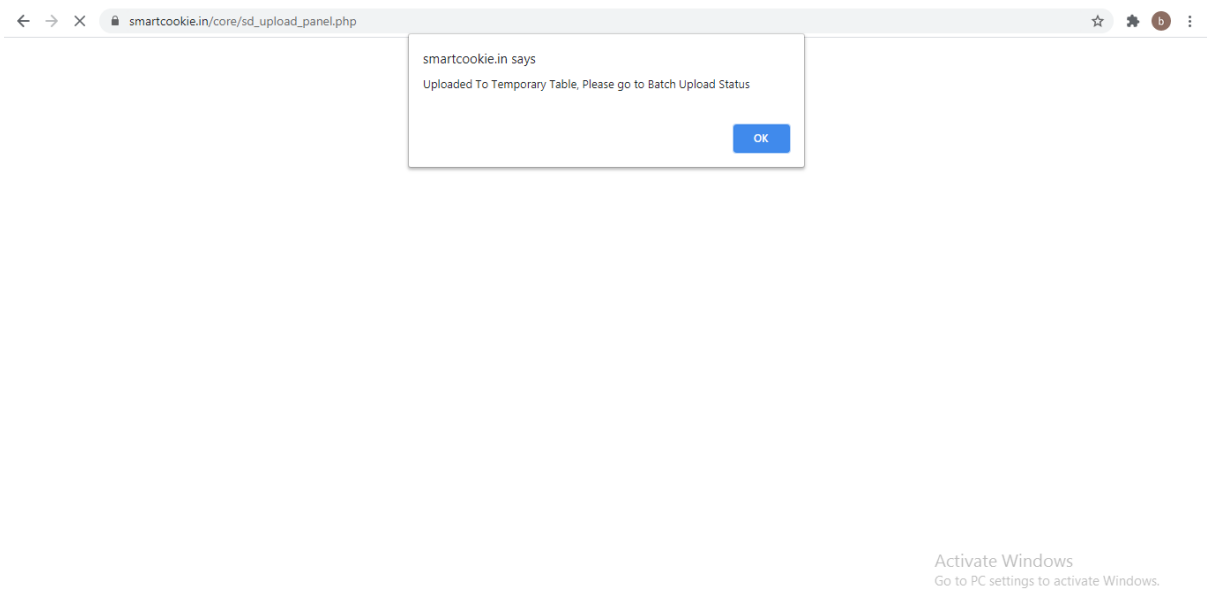


(Fig 4:- Downloaded blank template for Department)

10. Again go to upload Panel and Enter your name for 'Uploaded By' option.
11. Choose master file option from Drop-Down which (1. Department as shown in Fig 5)
12. Choose excel sheet in which you have filled the details.
13. Click on Upload button.
14. Click on 'OK' button.



(Fig 5:-Upload Panel Procedure to upload Fill Template)



15. After that click on “Batch Upload Status”

smartcookie.in/core/sd_upload_panel.php

Pune Group ID : PTG

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Upload Panel

bharat

Please Follow these steps:

Choose File No file chosen

Upload Cancel

Download Format Preview

Batch Scanning Status
Batch Upload Status
Overall Batch Report

Total No. of records: 3

Department

SchoolID	DepartmentCode	DepartmentName	DepartmentID	EstablishmentYear	PhoneNo	FaxNo	EmailID	IsEnabled
BPSI2018	10	Comp	10	2012	9922558899	457889	comp@gmail.com	1
BPSI2018	11	IT	11	2012	9966771149	455623	it@gmail.com	0
BPSI2018	12	654646	12	2018	sdhfh235	gjdgh	hnh65464	0

16. Recently uploaded file should display on top and click on on 'Scan' button on that particular file.

smartcookie.in/core/sd_upload_report.php

Welcome Umesh Shah | Sign Out

Member ID : SA000000155

School Admin
SchoolID : BPSI2018
Group ID : PTG

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Batch Upload Status Upload Panel Batch Scanning Status

Show 10 entries Search:

#	BatchID	TimeStamp	FileName	Uploaded By	Total Records	Scan	Process	Download Error Records
1	BPSI2018-B-95	2021-01-25 01:49:02	Importdata/BPSI2018_Department (1).csv	bharat	3	Scan	Process	Download Error Records
2	BPSI2018-B-94	2021-01-25 01:35:14	Importdata/UP_Department.csv	bharat	3	Scan	Process	Download Error Records
3	BPSI2018-B-93	2021-01-05 11:53:19	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records
4	BPSI2018-B-92	2021-01-05 11:49:34	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records
5	BPSI2018-B-91	2021-01-05 11:43:14	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records

smartcookie.in/core/sd_process_report.php

Welcome Umesh Shah | Sign Out
Member ID : SA00000000155
School Admin
SchoolID : BPSI2018
Group ID : PTG

BPSI Blue Planet Infosolutions India Pvt. Ltd.
Pune

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Batch Scanning Status Batch Upload Status Upload Panel

Show 10 entries Search:

#	BatchID	FileName	Total Records	Scan DateTimeStamp	Status	Count
1	BPSI2018-B-95	Importdata/BPSI2018_Department (1).csv	3	2021-01-24 14:59:22	Insert	3
2	BPSI2018-B-93	Importdata/BPSI2018_StudentSemester.csv	10	2021-01-05 12:53:29	Insert	10
3	BPSI2018-B-92	Importdata/BPSI2018_StudentSemester.csv	10	2021-01-05 12:50:14	Course Not Found	10
4	BPSI2018-B-91	Importdata/BPSI2018_StudentSemester.csv	10	2021-01-05 12:44:38	Student Not Found	1
5	BPSI2018-B-91	Importdata/BPSI2018_StudentSemester.csv	10	2021-01-05 12:44:38	SchoolID Invalid	9
6	BPSI2018-B-90	Importdata/BHR_TeacherSubject (2).csv	2	2021-01-05 09:48:39	Insert	2
7	BPSI2018-B-89	Importdata/BPSI2018_StudentSemester.csv	1	2020-10-14 11:06:51	Insert	1

17. Click on 'Batch Upload Status' button.

smartcookie.in/core/sd_upload_report.php

Welcome Umesh Shah | Sign Out
Member ID : SA00000000155
School Admin
SchoolID : BPSI2018
Group ID : PTG

BPSI Blue Planet Infosolutions India Pvt. Ltd.
Pune

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Batch Upload Status Upload Panel Batch Scanning Status

Show 10 entries Search:

#	BatchID	TimeStamp	FileName	Uploaded By	Total Records			
1	BPSI2018-B-95	2021-01-25 01:49:02	Importdata/BPSI2018_Department (1).csv	bharat	3	Scan	Process	Download Error Records
2	BPSI2018-B-94	2021-01-25 01:35:14	Importdata/UP_Department.csv	bharat	3	Scan	Process	Download Error Records
3	BPSI2018-B-93	2021-01-05 11:53:19	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records
4	BPSI2018-B-92	2021-01-05 11:49:34	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records
5	BPSI2018-B-91	2021-01-05 11:43:14	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10	Scan	Process	Download Error Records

18. Click on 'Process' button.

smartcookie.in/core/sd_upload_report.php

Welcome Umesh Shah | Sign Out
Member ID :SA0000000155
School Admin
SchoolID : BPSI2018
Group ID : PTG

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Batch Upload Status Upload Panel Batch Scanning Status

Show 10 entries Search:

#	BatchID	TimeStamp	FileName	Uploaded By	Total Records
1	BPSI2018-B-95	2021-01-25 01:49:02	Importdata/BPSI2018_Department (1).csv	bharat	3
2	BPSI2018-B-94	2021-01-25 01:35:14	Importdata/UP_Department.csv	bharat	3
3	BPSI2018-B-93	2021-01-05 11:53:19	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10
4	BPSI2018-B-92	2021-01-05 11:49:34	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10
5	BPSI2018-B-91	2021-01-05 11:43:14	Importdata/BPSI2018_StudentSemester.csv	Umesh Shah	10

19. After successfully upload Batch Master window is displayed. Then from the drop down select recent uploaded file.

smartcookie.in/core/Batch_Master_PT.php?table_name=tbl_department_master

Welcome Umesh Shah | Sign Out
Member ID :SA0000000155
School Admin
SchoolID : BPSI2018
Group ID : PTG

Leaderboard Dashboard Master Points Points Status Sponsor Map Purchase Points Profile Logs Report Search School Analytics

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Batch Master

Table Name

Sr.No	Uploaded_Batch_ID	Input File name	Batch_Date	Batch_Time	Uploaded Records	Errors Records	Duplicate Records	Correct Records	Updated Records	Inserted Records	Existing Records	Uploaded By
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Activate Windows
Go to PC settings to activate Windows.

20. Now, 'Batch Master' window will open, which will show that your excel file was successfully uploaded.



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[Master](#)
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[Purchase Points](#)
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Batch Master

Department ▾

Sr.No	Uploaded_Batch_ID	Input File name	Batch_Date	Batch_Time	Uploaded Records	Errors Records	Duplicate Records	Correct Records	Updated Records	Inserted Records	Existing Records	Uple By
1	BPSI2018-B-95	Importdata/BPSI2018_Department (1).csv	2021-01-25	01:49:02	3	0		3	0			bhar
2	BPSI2018-B-94	Importdata/UP_Department.csv	2021-01-25	01:35:14	3							bhar
3	BPSI2018-B-41	Importdata/BPSI2018_Department.csv	2019-11-03	05:47:00	1	0		0	1			Bhar
4	BPSI2018-B-31	Importdata/BPSI2018_Department.csv	2018-12-11	08:51:37	1	0		1	0			Sach

Activate Windows
Go to PC settings to activate Windows.