

Frequently Asked Questions – AICTE 20201230SY

1. What is 360 Degree feedback?

Ans. It is a system to judge and enhance the performance of the faculty of all the Institutes. It will also help to improve the standard of education in the Institute and create an excellent bond between the students and the teachers, as a major part of marking of the teachers will be done by the students, co- teachers , HOD's and the Principal of the Institute.

2. Who can use it in the Institute?

Ans. The Teachers, Students, HOD's Principal and Admin will use this system.

3. Do students have the power to mark the teachers negatively and will it affect the job continuity of the teacher?

Ans. The students can mark the teachers with as low as 1 mark, however once the teachers' attitude and behavior changes, the same students will mark them positively. Secondly thinking of the job continuity, this program will give a teacher the reason of negative marking and the Institute can refer the teacher for a special training program for the improvement. Thus the job continuity is not at stake from the time the report is generated. There is always a scope of improvement.

4. Why is this system of 360 degree feedback made?

Ans. This system is made to bring out the excellence in a teacher, getting a genuine feedback from the students, HOD and Principal of the Institute about the teacher. This will also enable AICTE to select the best 25 teachers PAN India for the Honorable Shri Vishveshwariah Award, to be awarded to the teachers for their excellence in performance for the current Academic year.

5. How many times in a year is this feedback given?

Ans. AICTE to answer

6. Who all can give the feedback about a teacher?

Ans. The existing students studying the teachers subject that Institute for that year, the HOD of the Institute and the Principal of the Institute can give the feedback about the teacher.

7. How can we start getting the feedback?

Ans. Once your Institute Admin uploads the student teacher data along with the required specifications in the system, you can start giving and getting the feedback.

8. Who will manage the system in the Institute?

Ans. The Principal can appoint an Admin, and this Admin will have the rights to manage the system for each Institute.

9. What will the Institute Principal or Authorities say about the Teachers? Do they also have an authority to mark the teachers?

Ans. Yes the Principal has the authority to mark the teacher.

10. From where can we get the User name and password?

Ans. Your Admin will forward the user name and password to you.

11. Is this an annual activity, monthly, quarterly or yearly?

Ans. AICTE to answer

12. What is our Institute ID and how can we start using the feedback platform?

Ans. AICTE will provide you with the same, However the AICTE registered email id is your used id and AICTE registration number is your password for the admin.

13. How and when can we get the training of this app?

Ans. We have forwarded the PPT to you guiding the process of the app, also you may communicate with us on fdc360degree@aicte-india.org requesting for a training session.

14. Can we get the training once again if our staff is still confused about the use of the application?

Ans. Yes, sure, kindly communicate with us on fdc360degree@aicte-india.org to fix the same.

15. Will there be a procedure to change once the marking is done?

Ans. No, once you assign the marks to any teacher, they cannot be changed or edited.

16. How can we register our institute?

Ans. All the AICTE approved Institutes are pre-registered, the user id the registered email id and the password is the AICTE permanent id.

17. How can a guest or a temporary teacher get a benefit of this program?

Ans. Any AICTE registered teacher in an Institute can get the benefit of this program.

18. Is this program applicable to all institutes or AICTE affiliated institutes?

Ans. The program is applicable to only all AICTE affiliated Institutes.

19. What is the procedure to upload the data?

Ans. Kindly refer to slide number of the PPT forwarded to you.

20. Is there a provision to add or delete the uploaded data?

Ans. Yes the admin has the rights to add or delete the data.

21. Can we make changes in the list of teachers and students at any given time?

Ans. Yes, the Admin can make the changes in the list of teachers and students.

22. What will happen when a faculty is on a deputation duty or at an official training?
Ans. The faculty on deputation or training will be considered. We at AICTE will inform the norms for the same shortly.
23. Will the online classes be considered for the 360 degree feedback reporting?
Ans. Yes the online classes will be considered and the marking for the teachers will be done with the same procedure as the attendance of the regular classroom .
24. Will there be a negative effect on the teachers career? Will they be penalized for the same?
Ans. This program is designed for the overall development and progress of the teachers, thus if the performance is not upto the mark required by the Institute and AICTE, the teacher will be referred to the improvement program. This would help the teacher to grow upto the mark.
25. What is my login id?
Ans. You must have received an email, your login id and password has been sent to you on the same.
26. How will we get the login id and passwords?
Ans. Your login id and password has been sent to you on your registered email id.
27. How will the students get the login id and passwords?
Ans. The students too will be sent their login id and password on their registered email id.
28. What if we are not able to login with the credentials that are provided?
Ans. You need to select the correct options provided for the login, you may need to use the forgot option to reset your password, this option would work. In case the problem still persists, kindly send an email to us on fdc360degree@aicte-india.org.
29. Who will be responsible if the system does not work for a couple of days and the students are not able to give the feedback?
Ans. In case the system is not working and you notice the same, kindly inform AICTE immediately on fdc360degree@aicte-india.org for us to take the further action.
30. Will we get a special exemption in this kind of a situation?
Ans. AICTE to reply
31. If the Principal of a Institute is not available for a long duration and is unable to judge the performance of the teacher, what will we need to do in such kind of a situation to avoid loss of marks.
Ans. Under such situations, the Head of the organization in place of the Principal (te acting Principal) for the temporary period can be given the authority to mark the teachers. Also to let

everyone know this is an online application so even the Principal can mark the teachers from wherever he/she are present.

32. Do we need any particular infrastructure to implement this program?

Ans. As far as the availability of internet is available the application can be used with the minimum infrastructure.

33. Can the teachers see the students feedback?

Ans. No the feedback given to any teacher by anyone cannot be seen. It is kept confidential. This precaution is taken to keep the system away from any biased marking.

34. Will there be a confidentiality been maintained in the reports given by the other faculty members, and the marks assigning authorities.

Ans. Yes all the markings are absolutely confidential.

35. We are not able to login would be a common question.

Ans. Kindly communicate with us on fdc360degree@aicte-india.org

36. The teachers would have a complaint, that they are not able to see the subjects they are teaching.

Ans. The teachers should contact the Admin of their Institute to get their subjects added.

37. Students may not be able to see the teachers teaching their subjects.

Ans. They should communicate with the Admin of their institute to get the updation done. This may happen due to the change in the subjects they have done post selecting the course.

38. Department names may be missing from the drop down given.

Ans. The Institute administrator has been given the authority to add the same in the list. Else you may feel free to communicate with us on fdc360degree@aicte-india.org

39. A Principal may not be able to see the complete data.

Ans. Rakesh to reply

40. There are marks assigned for the social activities , however the activity name that we have participated is not displaying in the list of activity. Kindly advice.

Ans. You can request the Admin to add the activity to the list.

41. What is the role of the Admin in the system? Can all the teachers get the admin credentials?

Ans. Admin plays a key role in the operation of the program of the Institute. All the additions and deletions of the students, teachers, subjects, activities etc. can be done by the admin. The authority of same is given to the Admin. Thus all the teachers of the Institute cannot be given the Admin rights.

42. If we need any help in the operations of the system where and who should we communicate with?
Ans. You may communicate with us on fdc360degree@aicte-india.org incase of any kind of help is required.
43. I am not able to log in?
Ans. Kindly check the credentials that have been sent to you in the email.
44. My students are not able to see the subjects I teach.
Ans. Kindly tell the students to communicate with the admin of your institute to add the necessary information on their subject list.
45. Maximum how many students can mark me in a day?
Ans. All the students that you teach daily can mark you in a day.
46. Will the HOD have more power to mark me negative if I am not in the good books of the HOD?
Ans. This system has been made to make an overall evaluation of the teacher and their performance, thus the negative marking of only one person will not make a major effect on your performance.
47. Where should we contact if we have any problem?
Ans. Kindly contact us on fdc360degree@aicte-india.org
48. Will you share with us any guide that will help us through the installation process and the procedure to use the application?
Ans. Yes we have shared the PPT and will also share the instruction manual for the application.
49. Is it working on Android and IOS?
Ans. Yes, it works on both Android and IOS.
50. Can we use the Web variant?
Ans. Yes the web variant is available.